

**PROFORMA FOR THE WORKING TEACHERS FOR THE AWARD
OF BEST TEACHER DURING THE YEAR 2012-13.**

1. Name of the Teacher :
2. Father / Husband's Name :
3. Date of Birth :
4. Qualification
 - a. Academic :
 - b. Professional :
5. Service Particulars :
 - a. Date of Joining in to Service :
 - b. Length of continuous of service :
 - c. Designation :
 - d. Name of the School with postal address:
 - e. Basic pay and scale of pay :
 - f. Details of service rendered in the agency / slum area if any :

Sl.No.	School situated in agency / slum area in which worked.	Period	
		From	To

6. Academic Achievement for the Year 2011-12:

Year	Details	Subject Taught	Class				
2011-12`	No. appeared						
	No. Passed						
	Pass percentage						
	Average marks						

7. Participation in Activities of Parent Teacher Association :
8. Participation in Co – Curricular and Extra Curricular activities :
 - a. Activities under taken for strengthening National Integration :
 - i. NCC :
 - ii. Scouts & Guides :
 - b. Cultural Programmes and training given to students to participants in competitions at :
 - i. School Level :
 - ii. Mandal Level :
 - iii. District Level :
 - iv. State Level :

- c. Debates / Elocutions / Quiz Competitions / Sports in which the students were made to participate :
 - i. Inter School Level :
 - ii. Inter District Level :
 - iii. State Level :
 - iv. National Level :
- d. Excursion / tours to the important places :
 - i. Within the State :
 - ii. Outside the State :
- e. Participation in the Community Service:
 - i. Social Work :
 - ii. Clean and Green :
 - iii. Health Campaign :
- f. Contribution of the teacher for physical development of the school:
 - i. Accommodation :
 - ii. Furniture :
 - iii. Other Aid :
- 9. Contribution for promoting Literacy :
 - i. Participation in the Adult Education Program :
 - ii. Continuing Education :
 - iii. Post Literacy Programme :
- 10. Educational Innovative writings useful to the students :
 - a. If Text Books Details of books :
 - b. Publication of Articles :
 - i. District Level :
 - ii. State Level :
 - iii. National Level :
- 11. Awards Received Previously :

Name of the Award :	Year

12. Specific remarks of the Mandal Educational officer / Deputy Educational officer:

Signature of the MEO., / Dy.E.O.,

Note: Evidence / Proof regarding their achievements should be enclosed and it is to be counter signed by inspecting authority their concerned.

MARKS CRITERIA FOR THE WORKING TEACHERS FOR THE AWARD OF BEST TEACHER DURING THE YEAR 2012-13.

Sl.No.	Sl.No. in the Proforma	Marks to be awarded
01	4. Qualification	
	Ph.D / M.Phil	01 Marks
	Post Graduate	01 Marks
02	5. Length of Service (One Marks for Every 5 Years)	05 Marks
03	6. Percentage of Passes / Average marks in the subject	
	100 %	30 Marks
	90 – 99 %	20 Marks
	80 -89 %	18 Marks
	70 – 79 %	14 Marks
	60 – 69 %	12 Marks
	50 – 59 %	10 Marks
	40 -49 %	8 Marks
	Below 40 %	No Marks
04	7. Participation in Activities of Parent Teacher Association.	2 Marks
05	8. Participation in Co – Curricular and Extra Curricular activities	
	a. Activities under taken for strengthening National Integration :	
	NCC	2 Marks
	Scouts & Guides	2 Marks
	b. Cultural Programmes and training given to students to participants in competitions at	
	School Level	1 Mark
	Mandal Level	1 Mark
	District Level	1 Mark
	State Level	1 Mark
	c. Debates / Elocutions / Quiz Competitions / Sports in which the students were made to participate	
	Inter School Level	1 Mark
	Inter District Level	1 Mark
	State Level	1 Mark
	National Level	1 Mark
	d. Excursion / tours to the important places :	
	Within the State	1 Mark
	Outside the State	1 Mark
	e. Participation in the Community Service:	
	Social Work	2 Marks
Clean and Green	2 Marks	
Health Campaign	2 Marks	
f. Contribution of the teacher for physical development of the school		
Accommodation	2 Marks	
Furniture	2 Marks	
Other Aid	2 Marks	
06	Contribution for promoting Literacy	
	Participation in the Adult Education Program :	2 Marks
	Continuing Education	2 Marks
	Post Literacy Programme :	2 Marks
07	Educational Innovative writings useful to the students	
	If Text Books Details of books	10 Marks
	Publication of Articles	
	District Level	3 Marks
	State Level	3 Marks
National Level	3 Marks	
08	Awards Received Previously	10 Marks
	TOTAL MARKS	100 Marks

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER : WEST GODAVARI DISTRICT : ELURU.
PRESENT: SRI R. NARASIMHA RAO, M.A., B.Ed.,**

Rc.No. 4422 (2) /C2/2012

Dated: -08-2012

Sub:- AWARDS 2012 – District Best Teachers Awards 2012 – Honouring of the Meritorious Teachers on the eve of Teachers Day on 05-09-2012 – Certain instructions issued –Regarding.
Ref:- Proc.Rc.No. /TWF/2012,dt. Of the Secretary, Treasury NFEW&Director of School Education, AP, Hyderabad.

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All the Deputy Educational Officers / Mandal Educational Officers / Deputy Inspector of Schools in the District are informed that in the eve of Teachers' Day Celebration on 05-09-2012 it has been decided to honour the meritorious teachers at District Level Function.

In this connection, they are hereby informed that 15 years minimum service is fixed for the purpose and criteria to finalize the best teachers under their respective jurisdiction, relevant application form is enclosed herewith for information and wide publicity should be given in this regard. Further, it is informed that the following committees are formed and number of awards to be recommended to the District Educational Officer, West Godavari, Eluru is noted against their Designation. Venue for the Celebration is IADP Hall, Eluru. The Deputy Educational Officer, Eluru, Secretary, DCEB, Eluru, Deputy Inspector of Schools, Eluru, Mandal Educational Officer, Pedapadu, Pedavegi and Denduluru are requested to arrange all the facilities to this function.

Mandal Level Committee::

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| 1. Mandal Educational Officer, concerned | Convenor |
| 2. M.P.D.O. concerned | Member |
| 3. Retired Ele. / UP School, Headmaster | Member |

Divisional Level Committee::

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|-------------------------------|----------|
| 1. Deputy Educational Officer | Convenor |
| 2. Eminent Educationist | Member |
| 3. Lecturer of DIET | Member |

S.No.	Name of the Office/ who has to submit proposals	Category in which proposals called for	No.of proposals
1	D.E.O.	Dy.E.O. /HM., / SA., / SGT.,	13
2	P.O.R.V.M.Eluru	M.E.O.s	05
3	Dy.E.Os	05 Teachers of High Schools (5x5 Division)	25
4	Dy.E.O. Z.P. / K.R.Puram	02 Teachers of High Schools	02+02
5	M.E.Os	SGT/LFL HM (for each mandal 01 = 01*46 Mandals=46)	46
6	D.I. of Schools(U)	01 Teacher from each D.I.(1x2 D.I's)	02
7	Principal, DIET/SSRGCPE College, Gopannapalem	02 Teachers (One from each college)	02
8	Principal, APREIS, Social Welfare Schools	03 Teachers	03
Total			100

They are further requested not to submit excess proposals as fixed above and submit the proposals for such selected meritorious teachers under their jurisdiction by -08-2012 with recommendations in the prescribed proforma enclosed. Further they are informed that incomplete and without recommendation of the committee / excess proposals will not be accepted and no proposals will be accepted after 22 -08-2012 under any circumstances. The final selection will be completed at District Level only.

Receipt of these proceedings together with enclosure should be acknowledged forth with.

Encl: Proforma including marks criteria.

District Educational Officer,
West Godavari, Eluru.

To
All the Deputy Educational Officers in the District
All the Mandal Educational Officers in the District
The Deputy Inspector of Schools (Urban) Eluru&Bhimavaram
The Principal, DIET, Dubacherla
The Principa, SSRGCPE, Gopannapalem
The Principal, APREIS Social Welfare Schools concerned.